

No.A-11019/04/2021-CHS-III (Pt)
Government of India
Ministry of Health and Family Welfare
CHS Division

'C' Wing, First floor
Kartavya Bhawan-1, New Delhi
Dated: 18-08-2026

CIRCULAR

Applications are invited from eligible Central Health Services (CHS) officers for selection and appointment to the post of Director, National Centre for Disease Control (NCDC), Delhi.

2. Eligibility Criteria:

Senior Administrative Grade (SAG) officers of Public Health Sub-cadre of CHS left with at least Two (02) years of service to attain 62 years of age on last date of submission of application.

OR

Senior Administrative Grade (SAG) officers of GDMO/Teaching/Non-Teaching Sub-cadres of CHS (only from the specialty of Public Health, Microbiology and Community Medicine) left with at least two (02) years of service to attain 62 years of age on last date of submission of application i.e. 01.09.2026.

3. Format for submission of application:

- i. Name:
- ii. Date of Birth:
- iii. Specialty & Designation:
- iv. Educational Qualification:
- v. Experience:
- vi. Mobile No.:
- vii. Email id:

(Name and signature of the officer)

4. The eligible officers may send application through email **on email ID chs3-mohfw@nic.in.**

5. The applicants are also required to make a presentation in the enclosed PPT Template.

6. The last date to receive application of eligible officers in the prescribed format is two weeks from the date of issuance of circular

Digitally signed by
MD REYAZUDDIN
Date: 18-08-2026
15:37:05

(Md. Reyazuddin)
Under Secretary to the Govt. of India
Tel.No.011-24013270

Email: mohammed.reyazuddin17@gov.in,

Distribution:

1. In-charges of all Institutes/Hospitals under the GDMO, Teaching and Non-Teaching Sub-cadres of CHS, with a request to give wide publicity to the above Circular by displaying it on the websites of the respective Institutes/Hospitals.
2. In-charges, All Institutes/Units of Public Health Sub-cadre of CHS with a request to give wide publicity to the above Circular by displaying it on the websites of the respective Institutes/Hospitals.
3. DGHS, Dte. of GHS, Kartavya Bhawan-1, New Delhi - with a request to give wide publicity of the Circular in Institutes/Hospitals under their administrative control.
4. The Director (HQ), Central Govt. Health Scheme (CGHS) , CGHS Bhawan, Sector-13, R.K. Puram, New Delhi - with a request to give wide publicity to the Circular by circulation among regional offices.
5. SO (CHS-IV) - The Circular may be issued to Institutes/Hospitals of Non-Teaching Sub-cadre (Through e- mail/Speed Post).
6. SO (CHS-I) - The Circular may be issued to Institutes/Hospitals of GDMO Sub-cadre (Through e- mail/Speed Post).
7. NIC Cell/E-Health - with a request to upload the Circular on the Website of the Ministry.
8. Media Cell - with a request to give wide publicity of the Circular through social media handle of the Ministry.

Name, Qualification(s), Date of Birth, period left to 62 years

Present & Immediate Past Positions

Position	From	To	Remarks

Chronology of Work Experience

[illegible]

Administrative Experience(s)

[illegible]

Clinical/Academic/Administrative Experience(s)

- Additional Administrative Qualification (if any)?
- Administrative Training if any?
- Patient Related Work (Out-Patients, Special Clinics, Surgeries, Laboratory Related Work)
- Usual Institutional Timing(s) including weekends
- Experience of holding Academic Activities (Conferences etc.)
- Publication(s) including Chapters in Book
- Presentation(s) in academic meets

Not more than 2 slides

Leadership & Managerial approach

- **Describe your approach in evaluating Faculty Performance & Key performance Indicators (KPI) of departments**

Not more than 1 slide

Leadership & Managerial approach

- **Describe your approach for managing Budgets and Allocating resources within Institutional setting**

Not more than 1 slide

Understanding of Problems of the Institution & The suggested Remedies

Not more than 2 slides

Plans for the Institution with deliverables for

- First 100 days
- First Year
- The Entire Tenure

Not more than 2 slides

Any additional information